



REACH (Resources for Enhancing Alzheimer's Caregiver Health) Caregiver Coach Job Description

Job Title: REACH Caregiver Coach
Employer: Mosaic Family Health
Location: 100 North Oneida St, Appleton WI 54911
Reports to: Clinic/Community Care Coordinator

In collaboration with: Rosalyn Carter Institute for Caregivers; Aging & Disability Resource Centers; Community Foundation of the Fox River Region.

Summary/Nature of work: This is a structured model providing services to family caregivers of persons living with memory loss, including Alzheimer's disease and related dementias in Outagamie, Winnebago, Waupaca and Calumet Counties in their homes and by phone. The Coach will conduct assessments as a means to develop a tailored, individualized plan for each caregiver. The Coach will then provide training, education and counseling to support the families through an evidence based caregiver intervention program developed through the Rosalyn Carter Institute. This position requires clinical expertise, and individualized problem solving skills, attention to detail, careful documentation, and a commitment to the fidelity of the program.

In order to perform the duties of this position, the candidate must successfully complete the REACH Certification Program. Certification involves training provided by Carter Institute staff. This certification requires an in-depth understanding of the REACH protocols and the ability to deliver a structured program with a high level of fidelity. Training is provided at no cost to Coach. Employment is contingent upon obtaining certification.

Key Responsibilities:

- Conduct in-home and telephone intervention sessions and training
- Maintain confidential, complete and accurate files on all participants
- Design focused plan of care to empower caregivers and guide them as they carry out the strategies recommended
- Participate in weekly program management team meetings, providing feedback and insight to project operations
- Initiate marketing opportunities and establish relationships with potential referral sources
- Coordinate with Clinic/Community Care Coordinator to maintain current and comprehensive information on area resources and provide to participants as appropriate
- Assess concerns and issues with participants, and respond to/report those situations deemed urgent (safety issues, abuse, etc.) to the Care Coordinator
- Deliver individualized services and supports developed to be person specific following RCI REACH processes
- Follow and maintain data collection protocol
- Assist in data analysis and preparation of reports

Required Skill Sets:

- Clinical skills in assessment care planning, and empowering participants
- Ability to partner with participants in developing and enhancing their skills as caregivers
- Problem solving strategies
- Organizational skills and time management with minimal supervision
- Significant knowledge and experience with Dementia-related illnesses and family caregiving
- Thorough and accurate record keeping and documentation
- Ability to do in-home intervention
- Computer skills/technical ability to record required program data and reporting

Education and Experience:

Bachelor's degree in sociology, psychology, counseling, nursing or related field required with significant experience in working with family caregivers, persons with dementia, and in delivery of social services. Master's degree preferred. Experience in providing in-home assessment or services preferred.

If you are interested or have questions, please contact Jackie Gonzalez at Mosaic Family Health 920-560-7163 or Jackie.Gonzalez@mosaicfamilyhealth.org.